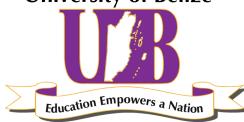
University of Belize



Application for Regional Language Center Admission

The University of Belize's Regional Language Centre (RLC) offers Certificates in English as a Second Language (CESL), customized courses for other languages, and language examinations in English and Spanish.

Admission Requirements:

Complete application - Ensure all fields are filled out accurately.

(Incomplete applications will not be accepted)

- Official Transcript Must be apostilled and sourced from your most recent academic qualification
- Copy of Diploma Must be apostilled and sourced from your most recent academic qualification
- Copy of Birth Certificate Must be notarized and submitted in English
- Copy of Passport Must be notarized
- Recommendation Letter One letter from an academic referee or employer (previous or current)
- Curriculum Vitae Updated and must include a colored photograph
- English Background Have a basic to Intermediate competence in English
- Overall CGPA Must have a minimum 2.5 CGPA from most recent academic qualification
- Commitment Must be able to fully commit to the 10-month program in Belize.
- UB placement exam Applicants must sit the placement exam for English.

<u>Note:</u> Any document not in English must be translated to English and notarized or apostilled in order to be considered. Illegible submissions will not be accepted.

Submission of Application:

Once you have completed the checklist above, you are ready to submit your application package.

- Gather all required documents listed in the application checklist.
- Ensure all documents are properly scanned and saved in PDF format.
- Sign in to your Google account or create one if you don't have it already. Then go to Google Drive and create a new folder.
- 4. Name the folder following the specified format FirstLastName_RLCApplicant2024
- 5. Upload all the documents into this folder you just created and renamed.
- 6. Ensure all documents are clearly labeled with appropriate names.
- Right-click on the folder in Google drive and select "Get shareable link". Copy the shareable link provided. (Ensure it is public and anyone with the link can "view")
- 8. Now, click on "gmail" button and compose a new email.
- 9. Address the email to admissions@ub.edu.bz and rlcinfo@ub.edu.bz
- 10. Use the subject line "RLC Application Package Submission Your Full Name"
- In the body of the email, introduce yourself briefly and state that you are submitting your application package.
- 12. Paste the copied link into the body of the email below your introduction.
- 13. Clearly indicate that the attached documents are also accessible via the shared Google Drive Folder.
- 14. Review the email to ensure all necessary information is included and attachments are correct.
- Await confirmation receipt, if you do not receive confirmation within 15 days, consider following up to ensure your application was received.

	Sectio	<u>n 1- Biogra</u>	phical infor	<u>mation</u>		
Full Name:	rname (s)					
Su	rname (s)	First	Name	Middl	e Name	
Date of Birth:	(dd/r	nm/yyyy)	Age:	Gend	ler:	<u> </u>
Marital Status:	Single	Married	Divorced	Common-	law	
Country of Birth: _		Natic	onality:			
<u>S</u>	Section 2 – H	ome Addre	ess & Conta	<u>ct Informat</u>	<u>ion</u>	
Permanent Address: Str	reet Villa			Zin/Posta	l Code	Country
				r:		-
Email Address:						
	_		-			
			<u>y Contacts -</u>		-	
This information are required to c	•		ere is an emerg	gency situatio	n. All app	licants
	Full Name:		Telepho	ne Number:		
1. Contact s			0	Sibling	Other	
	nip: 🧾 Mother	Father	Spouse	Sibiling		
Relationsh						
Relationsh	nip: Mother Full Name:					



Section 4 - Educational Background

List all secondary and tertiary institutions attended, beginning with the most recent.		Dates Attended			Diploma or certificate	
		<u>From</u>		<u>To</u>		received or
Name of Institution	City/Country	<u>month</u>	<u>year</u>	<u>month</u>	<u>year</u>	expected.

Other Qualifications: (External Exams, certificates, awards)		Dates Attended				
awards)		<u>Fro</u>	<u>m</u>	I	<u>o</u>	Description Or
Qualifications	City/Country	<u>month</u>	<u>year</u>	<u>month</u>	<u>year</u>	Comments

Jniversity of Beliz	e	
Education Empowers a Nation		
	Section 5 - Language Background	
First Language: Englis	sh Spanish Mandarin Korean Japanese Other:	
Other Spoken Language	(s): Level in Writing:BasicAverageAbove AverageProficient	
	Level in Speaking: Basic Average Above Average Proficient	
2	Level in Writing:BasicAverageAbove AverageProficient	
	Level in Speaking: Basic Average Above Average Proficient	
3	Level in Writing:BasicAverageAbove AverageProficient	
	Level in Speaking: Basic Average Above Average Proficient	
	Section 6 - RLC & Programme Type	
How did you find out abo	ut The University of Belize's Regional Language Centre (RLC)?	
Email Faceboo	k Friend Past RLC Student Your Embassy	
Indicate below which Aca	ademic Programme you are applying for:	
1. English as a Sec	ond/Foreign Language (ESL/EFL)	
2. Spanish as a Se	cond/Foreign Language (SSL/SFL)	
	Section 7 – Certification & Signature	
agree to abide by the ru	nts in this application are true and accurate to the best of my knowledge. I les and regulations of the Regional Language Center and the University of the institution has the authority to verify the school records that have been	

Applicant's Signature	Date	(dd/mm/yyyy)
-----------------------	------	--------------

submitted.



For Official Use Only					
	Applicatio	on Evaluation	(RL	C Office)	
Program:	ESL/EFL		SSL/SF	L	
Date evaluate	ed:			(dd/mm/yyyy)	
Name of Eva	luator:				
Evaluator's s	ignature:			-	
Admissions	Status:				
Uncon	ditional Accept	ance			
Conditi	ional/Probatior	nary Acceptance			
Not Ac	cepted				
Admission T	ype: S	Scholarship: 🔲	Private:		
Comments a	bout Admissi	ons Status:			